

Board of Education Regular Meeting

August 20, 2024

4:30 P.M.

**Zanesville City Schools
Administration Building
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Lori Buchanan

Janet Long

Mindy Waite



*Laura Tompkins M. Ed.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Insurance Committee – Valencia Clark
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Business Advisory Council – Lori Buchanan, Mindy Waite

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C. ROLL CALL – Mike Young

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

1. Enrollment Updates
2. Financial Updates
3. Recommendations and Feedback - School to Sponsor
4. Recommendations and Feedback - Sponsor to School

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Special Board Meeting June 5, 2024, Special Meeting on July 9, 2024 and Special Regular Meeting on July 23, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. July Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for July:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the July 2024 minutes, bank reconciliation and financial reports for Zanesville Community High School.

4. Grants

Accept the following grants:

\$8,000.00 from the Katherine Geis Charitable Trust to be used toward the purchase a grand piano for the new auditorium.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations - Classified

Approve the resignation of Jeana Boyd, Food Service Personnel at Zane Grey Elementary effective August 15, 2024. Reason for resignation is personal.

Approve the resignation of Allison Murphy, Educational Aide at John McIntire Elementary effective August 15, 2024. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

2. Employment - Substitutes/Home Instructors

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

Substitute Teachers	
Erin Lee	

Food Service	
Jordan Adams	Ruth Forsythe
Rebecca Jones	Anna Kirby
Teresa Mayle	Steve Pletcher

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year: Rate of pay will be \$20.00 per hour.

Home Instructors			
Amanda Allison	Jessica Eckle	Chad Jackson	Todd Rock
Joseph Bailey	Ann Ferguson	Nicole Karch	Lainey Rush
Hailee Blaney	Sarah Gantzer	Lamia Mayle	Heather Spring
Wendy Curtis	Debbie Gingerich	Hillary McGee	Cynthia Weaver
Dawn Daily	Kaleigh Harris	Andrea Minnich	Dan Zakany
Jacklyn Dougherty	Maria Hoffer	Heather Near	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

3. Employee Transfers - Classified

Approve the transfer of Angela Swingle at National Road Elementary, Regular Aide w/AA salary schedule to reflect Special Education Aide at Zane Grey Intermediate. Rate of pay to be MD Aide w/AA, Step 7, effective for the 2024-2025 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

4. Supplemental Contracts

Approve the following Supplemental contracts as listed for the 2024-2025 school year pending required certification and background check:

First Name	Last Name	Season	Title/Sport /Building	Position	Class
Holli	Gattshall Kelly	Annual	9-12 Department Head	English	IX
Sabrina	Penrose	Annual	9-12 Department Head	Math	IX
Elizabeth	Wright	Annual	9-12 Department Head	Social Studies	IX
Kasey	Jones	Annual	9-12 Department Head	Science	IX
Brady	Palmer	Annual	7-12 Department Head	Special Education	IX
Heather	McFerren	Annual	9-12 Department Head	Electives	IX
Stacie	Deavers	Annual	7-8 Department Head	English	IX
Molly	Denton	Annual	7-8 Department Head	Math	IX
Matthew	Mercer	Annual	7-8 Department Head	Social Studies	IX
Allison	Burkhart	Annual	7-8 Department Head	Science	IX
Samuel	Hart	Annual	ZHS	eSports	VII
Kathy	Stilwell	Annual	ZGI	Yearbook Advisor	X
Kelly	Morrison	Annual	ZGE	Yearbook Advisor	X
Heather	McFerren	Annual	ZHS	Comus Advisor	VII
Lamia	Mayle	Annual	ZHS	Devillette Conditioning	IX
Lamia	Mayle	Annual	ZHS	Devillette Director	IV
Anthony	Reicher	Annual	ZHS	Stage Designer	VIII
Anthony	Reicher	Annual	ZHS	Dramatic Advisor	VII
Katrina	Derry	Annual	ZHS	Honor Society Advisor	X
Holli	Gattshell Kelly	Annual	ZHS	Jr. Class Advisor 1/2	VIII
Kandee	Dille	Annual	ZHS	Jr. Class Advisor 1/2	VIII
Todd	Riley	Annual	ZHS	Key Club Advisor	VII

Lauren	Abstain	Annual	ZHS	Orchestra Director	VII
Heather	Near	Annual	ZHS	Quiz Team Advisor	X
Todd	Riley	Annual	ZHS	Sr. Class Advisor (1/2)	VIII
Natashia	Woerner	Annual	ZHS	Sr. Class Advisor (1/2)	VIII
Sabrina	Penrose	Annual	ZHS	Student Council Advisor	VII
Cole	Pennington	Annual	ZHS	Vocal Music Director	VII
Jason	Dille	Annual	ZHS	Program Designer/Stadium Prod.	IX
Maureen	Montgomery-Christian	Annual	MCJDC	Coordinator of Services	VII
Lisa	Kester	Annual	ZHS	Robotics Advisor	V
Adrianna	Hambrick	Annual	ZGE/I	Robotics Advisor 1/2	VIII
Natalie	Collins	Annual	ZGE/I	Robotics Advisor 1/2	VIII
Chris	Miller	Annual	ZHS	Culture Club/JACC	X
Bev	Guinsler	Annual	Nurses	Head Nurse	VIII
Michael	Ponsler	Winter	Bowling	Assistant Coach	VI
Alexis	DalPonte	Fall	Cheerleading	Freshman Advisor	IX

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

5. Zanesville Community High School Items

Approve the adjusted salary in the amount of \$25,000 for Michael Young, treasurer of Zanesville Community High School, effective beginning with the 2024-2025 school year. This was approved at the July 25th Zanesville Community High School Special Board Meeting.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

6. Jumpstart Program - Paraprofessional

Approve the following Jumpstart Paraprofessional as listed as and when needed for the summer 2024 pending certification and background check at the rate of \$20 per hour:
Title I funding will be utilized.

Name
Jennifer Suver

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

7. Extended Time - Certificated

Approve the additional extended time for the following individuals as listed for the summer of 2024 prior to the 2024-2025 school year. Rate of pay will be per diem rate, as and when needed:

Name	Positions	Not To Exceed
Rhonda Pennington	ZMS School Counselor	5 Days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

8. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

Name	Building	Type
Fay Kay	JME	Community
Donna Davy	ZGE	Community
Adam Lane	ZMS	Community
Mike Spinks	ZHS	Band Volunteer
Adam Lane	ZMS	Community

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

9. Literacy Collaborative Coaches

Approve the following teachers as listed as Literacy Collaborative Coaches for the 2024-2025 academic year. Responsibilities include providing professional development to teachers in their schools using the knowledge and skills learned through training. The pay is \$4000 for the academic year: Title I Funds will be utilized.

First Name	Last Name	Sport /Building
Tisha	McLoughlin	LC/JME
Melissa	Nelson	LC/NRE
Whitney	Newsom	LC/NRE
Emily	Brady	LC/ZGE/I
Ashley	Coward	LC/ZGE/I
Megan	Witucky	District
Kenzie	Peairs	LC/JME

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

10. Math Coaches

Approve the following teachers as listed as Math Literacy Coaches for the 2024-2025 academic year. Responsibilities include providing professional development to teachers in their school using the knowledge and skills learned through training. The pay is \$4000 for the academic year: Title Funding will be utilized.

First Name	Last Name	Sport /Building
Samantha	Balo	ML/JME
Edie	Steil	ML/JME
Karen	Moore	ML/NRE
Alyssa	Keeley	ML/ZGE
Adrianna	Hambrick	ML/ZGE
Anne	Robrecht	ML/ZGE
Trisha	Bell	ML/NRE

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

11. PBIS Coaches

Approve the following teachers as listed as PBIS Coaches for the 2024-2025 academic year. Responsibilities include providing professional development to teachers in their school using the knowledge and skills learned through training. The pay is \$2000 for the academic year: Title IV Funding will be utilized.

First Name	Last Name	Sport /Building
Lisa	Norris	PBIS/JME
Teresa	Lightle-Brown	PBIS/JME
Vanessa	Morgan	PBIS/JME
Trisha	Bell	PBIS/NRE
Ashley	Wilson	PBIS /JME
Kristen	Hoffer	PBIS/NRE
Karleigh	Spears	PBIS/ZGE
Kathleen	Stillwell	PBIS/ZGI
Jacklyn	Dougherty	PBIS/ZGE
Margaret	Scott	PBIS/ZGI

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

12. Annual Contract Corrections - Certificated

Approve the classification correction for Clay Pennington, Music Teacher at JME/NRE to reflect BA+150 for the 2024-2025 school year.

Approve a step correction for Willa Marie Jackson, Guidance Counselor at Zanesville High School to reflect step 10 from the appropriate class and salary schedule for the 2024-2025 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

13. Professional Development - Restraint Training

Approve the following personnel as listed for restraint training for August 12, 13, and 14, 2024 from 9:00 a.m.-4:00 p.m. at National Road Elementary .as scheduled. Rate of pay will \$25.00 per hour for trainees.

Misty Baird	Dawna Gladden	Kylie Newsom
Portsha Baker	Tana Hall	Stephanie Ralph
Tammy Besser	Kaleigh Harris	Kayla Riddlebarger
Karen Blain	Britney Henry	Mandy Samson
Alexis Brister	Langstyn Jones	Michael Schreiber
Rian Burrell	Kimble, Katie	Margaret Scott
Kaitlyn Cross	Mary Kinder	Hailey Sikes
Taylor Dailey	Jessie Landers	Heather Spring
Dawn Daily	Mandi Lawler	Carrie Stallard
Cassandra Dawson	Jane Lenhart	Jennifer Suver
Chantae Dobson	Kim Martin	Angela Swingle
Kate Dougherty	Jessica McClendon	Shannon Tabler
Tessa Dreier	Stacia McCutcheon	Emily Weaver
Darci Dusenbery	Kristy Meddings	Mylie Zehendner
Jessica Eckle	April Mihalko	
Claudia Erwin	Emily Morris	
Sarah Gantzer	Erin Morrison	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
BUSINESS RECOMMENDATIONS**

14. Extended Time - Classified

Approve extended time for Tisha Couch to work the August 8, 2024 Administrative Retreat to help in the kitchen.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

15. Coshocton Board of DD Agreement

Approve an agreement with Coshocton Board of DD to hire an instructor assistant for one out of county student for the 2024-2025 school year. Total approximate cost to ZCS will be \$23,000 and will be billed at the end of the school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

16. ZCHS and ZCS Sponsor Contract

Approve the amended/updated contract between Zanesville City Schools (Sponsor) and Zanesville Community High School. This contract covers the following school years, 2022-2023, 2023-2024, 2024-2025, 2025-2026 and 2026-2027

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
BUSINESS RECOMMENDATIONS (con”t)**

17. Reach Educational Services Agreement

Approve to enter into agreement with Reach Educational Services to provide educational services to 1 student beginning on August 15, 2024 and ending on May 22, 2025. The monthly amount will range from \$5,040.00 to \$9,240.00 and shall not exceed the applicable amount without advanced approval.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

18. MBH Contract - Prevention Services

Approve the agreement between Muskingum Behavioral Health Services and Zanesville City Schools for the 2024-2025 school year. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total reimbursement to Muskingum Behavioral Health Services will be up to \$60,000.00. Stronger Connections Grant money and/or Title IV Funds will be utilized.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long

19. ZHS Course Addition - 2024-2025

Approve an update to the Master Schedule at Zanesville High School to include the following Course from Zane State College: FYEX 1040-Transitioning from High School to College - 1 Credit hour.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Long _____ Waite

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
BUSINESS RECOMMENDATIONS (con”t)**

20. Board Delegate - OSBA Capital Conference

Approve Lori Lee to be the Board’s Delegate at the 2024 OSBA Capital Conference to be held November 10-12, 2024, in Columbus.

Approve Valencia Clark to be the Board’s Alternate Delegate at the 2024 OSBA Capital Conference to be held November 10-12, 2024, in Columbus.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Long _____ Waite _____ Buchanan

21. Fiscal Officer - Zanesville Community High School

Approve waiving the responsibility of employing the fiscal officer for the Zanesville Community High School for the 2024-2025 school year as provided by H.B. 2 of the 131st G.A. The Zanesville Community High School fiscal officer will continue to be contracted through Zanesville City Schools.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Waite _____ Buchanan _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
OTHER RECOMMENDATIONS**

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Valencia Clark, Lori Buchanan
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Lori Buchanan, Mindy Waite

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or Students
- _____ to consider the purchase of property for public purposes

N. EXECUTIVE SESSION (con't)

_____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

_____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

_____ conference with an attorney

_____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ matters required by federal law or state statutes to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Waite _____ Buchanan _____ Clark _____ Lee

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Buchanan _____ Clark _____ Lee _____ Long